

**FORD COUNTY COMMISSIONERS' MEETING MINUTES**  
**MEETING OF NOVEMBER 6, 2023**  
**MEETING NUMBER 2023-39**  
**COMMISSION CHAMBERS**  
**3:30 P.M.**



Page 113

The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman  
Chris Boys, Commissioner  
Ken W. Snook, Commissioner

J.D. Gilbert, County Administrator  
Debbie Cox, County Clerk

Chairman Tasset called the meeting to order. Chairman Tasset led the group in prayer, followed by the Pledge of Allegiance.

Chairman Tasset moved to amend the agenda to drop the second executive session from the agenda. Commissioner Boys seconded the motion. **Motion carried 3-0.**

**Consent Agenda**

Approval of Minutes Meeting 2023- 38  
Credit Card Statement  
Cereal Malt Beverage License: Western State Bank Expo Center  
Cereal Malt Beverage License: Buehne Oil/David Buehne

Chairman Tasset moved to approve the consent agenda as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Approval of Claims for Payment: \$1,527,297.49**

Commissioner Boys moved to approve the claims for payment as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Open Public Comment**

Commissioner Boys stated he has received phone calls on the improvements to the bridges that were worked on. They were glad to have them done.

**Unfinished Business- None**

## Legal Counsel

### Certification to Landmark National Bank

Ford County Legal Counsel Mr. Glenn Kerbs presented for approval the updated Certification to Landmark National Bank. The changes were made due to changes in staff.

Commissioner Boys move to approve the updated certification to Landmark National Bank, as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

## County Administrator's Report

### Ford County Engineer: Report

Ford County Engineer Jon Halbgewachs gave an update on current projects.

US Highway 50 expansion west of Dodge City to Cimarron- Primary focus right now is removing old concrete pavement from the eastbound lanes at the east end of job and starting concrete box extensions under eastbound lanes.

Hilmar Cheese Plant Roadway Improvements on 112 and Outlaw- The contractor has begun placing concrete pavement on Outlaw and 112 Roads. They have also been placing concrete pavement on the bypass lanes south of the roundabout. They are working to re-open South 2<sup>nd</sup>. Ave as soon as possible.

Low water Crossing on 127 Road between Kettle and Marshall Roads- L&M Contractors from Great Bend have completed construction of the structure. Their subcontractor is working on the grading with the intent to complete the project by November 10.

Off-System Bridge 97 replacement – on 134 Road South of Jewell Road, over Coon Creek- project is completed and the road is open to traffic. Signs have been damaged that will need to be replaced. Paved Road Resurfacing (102 and 113 Road – Kirkham Michael is working with Administration to confirm finding for the project and then bid date.

Jewell Road overlay west of 118 Road through Wright – APAC completed the overlay in early October.

Jewell Road Reclamation completed in 2021 – APAC has stated in writing that they will place a chip seal at no cost to Ford County, but the cold temperatures unfortunately have pushed the work to spring.

Pioneer Creek Wind Farm w/NextEra south of Wright- no updates at this time.

Solar Farms- provided a draft Road maintenance and Use Agreement (RUMA) to the County Counselor and Director of Zoning for review and input.

Ford County had an awesome turnout for the KDOT Local Consult meeting October 4 in Garden City. KDOT noticed.

### Century Business Technologies: Copier Contract

Keith Rathbun with Century Business Technologies presented the new 5-year contract for Ford County copiers. The current contract expires this year. The State of Kansas awarded Century Business Technologies their contract through October 2028. We are exempt from the bid process if we select the same entity as was chosen by the State.

County Administrator Gilbert thanked Amy Stoecker for her work on getting this together.

Chairman Tasset moved to approve the 5-year copier contract with Century Business Technologies. Commissioner Boys seconded the motion. **Motion carried 3-0.**

### **Planning and Zoning: Replat of Ford County Clerk's No. 2**

Planning and Zoning Director Melissa Drake is asking for this item to be tabled to the next meeting. Papers have not come in for this as expected.

Chairman Tasset moved to table this as requested. Commissioner Boys seconded the motion. **Motion carried 3-0.**

### **Resolution 2023-29: Santa Fe Trail Solid Waste Authority; 2023-5-Year Update**

Landfill Director Rigo Valverde presented Resolution 2023-29 for approval. The Ford County Board of Commissioners are required by K.S.A. 65-3405 to develop and implement a solid waste management plan.

Chairman Tasset moved to adopt Resolution 2023-29 as presented. Commissioner Boys seconded the motion. **Motion carried 3-0.**

### **Landfill: Bid Results /Tire Cutter**

Landfill Director Rigo Valverde presented the results of the Tire Cutter Bids. Two bids were received.

Eagle International Super Slicer - \$40,281.00

Desco Inc. Model 2906 Tire Shear - \$84,900.00

Recommended to go with the Eagle International Super Slicer for \$40,281.00.

Commissioner Boys moved to approve the bid for the Eagle International Super Slicer for \$40,281.00 as recommended. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **Communications: Dispatch Agreement Addendums**

Communications Director Elliot Linke presented for approval addendums for Edwards and Lane Counties agreements. Legal Counsel approved these agreement addendums.

Chairman Tasset moved to approve the addendums for Edwards and Lane counties, as discussed. Commissioner Boys seconded the motion. **Motion carried 3-0.**

### **Letter of Support: US 54 Corridor**

Keeley Moree, Director of Public Affairs at the City of Liberal is asking for letters of support from other communities and businesses across the region to voice the needs for highway expansion along the U.S. 54 corridor.

Chairman Tasset moved to approve a letter of support be sent, to include support from the Sheriff, Fire/EMS as well as any other departments who have an interest. Commissioner Boys seconded the motion.

**Motion carried 3-0.**

### **Upcoming Meetings**

Special Canvass Meeting: November 14<sup>th</sup>, 2023 at 8:30 am

Community Facility Advisory Board (CFAB) 6:30pm Wednesday, November 15, 2023, Municipal Services Building, 100 Chaffin Road.a

Kansas Association of City/County Management (KACM) Annual Conference 2023: November 29, -December 1, Dodge City

Kansas Association of Counties; KAC Annual Conference: December 5-7, 2023 Tuesday-Thursday, Hyatt Regency Wichita & Century II Convention Center

KNRC- Dec 3-4<sup>th</sup> 2023 Hyatt Regency Wichita & Century II Convention Center

### **Executive Session: Attorney-Client Privilege Exception**

Chairman Tasset moved the Board recess into executive session to discuss possible legal action related to a zoning regulation violation pursuant to the attorney-client privilege exception to the Kansas Open Meetings Act, K.S.A. 75-4319(b)(2). The open meeting to resume in this location at 4:35pm.

In addition to the Commissioners, the County Administrator, the Assistant County Administrator, the County Counselor and the Director of Planning and Zoning should be included in the executive session. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Commissioner returned to regular session at 4:35 pm. No action taken

### **Adjournment**

Chairman Tasset moved to adjourn the meeting at 4:48 p.m. Commissioner Snook seconded the motion. **Motion carried 3-0.**

## **BOARD OF COUNTY COMMISSIONERS FORD COUNTY, KANSAS**

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**Shawn Tasset, Chairman**

**Attested:**

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**Debbie Cox, County Clerk**