

**FORD COUNTY COMMISSIONERS' MEETING MINUTES**  
**WORK SESSION OF June 21, 2021**  
**MEETING NUMBER 2021-22**  
**COMMISSION CHAMBERS**  
**3:00 P.M.**



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The Board of County Commissioners met in work session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman

J.D. Gilbert, County Administrator

Chris Boys, Commissioner

Debbie Cox, County Clerk

Ken W. Snook, Commissioner

Chairman Tasset called the meeting to order. He announced no action would be taken.

**Road and Bridge: Township Agreements**

**Emergency Management: Emergency Operations Plan**

**ADJOURNMENT:**

The meeting adjourned at 3:30 p.m.

**BOARD OF COUNTY COMMISSIONERS**  
**FORD COUNTY, KANSAS**

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Shawn Tasset, Chairman

**ATTEST:**

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Debbie Cox, County Clerk

# FORD COUNTY COMMISSIONERS' MEETING MINUTES

MEETING OF June 21, 2021  
MEETING NUMBER 2021-23  
COMMISSION CHAMBERS  
3:30 P.M.



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman

J.D. Gilbert, County Administrator

Ken W. Snook, Commissioner

Debbie Cox, County Clerk

Chris Boys, Commissioner

Chairman Tasset called the meeting to order. Commissioner Chris Boys led the group in prayer, followed by Chairman Tasset leading the group in the Pledge of Allegiance.

## Consent Agenda

Approval of Minutes Meetings: 2021-20; 2021-21

Fireworks License: Wilmore Fireworks

Fireworks License: A & A Fireworks

Cooperating Agency Agreement with Dodge City Community College

Commissioner Boys moved to approve the consent agenda as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

## Approval of Claims for Payment: \$651,563.51

Chairman Tasset moved to approve the claims for payment as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

## Open Public Comment

Allison Langlois 12427 Lariat Rd. Spearville, KS spoke of their new family business, a pumpkin patch named Hickory Hollow. She spoke of the activities they currently have planned, with the goal to be open in September 2021.

Patrick Klecker with Santa Fe Trail Community Corrections informed the board, Max Bunyan, former Director of SFTCC, passed away last week.

Chairman Tasset read a letter received from Charles Sellens, a member of Dodge City Veterans Counsel, thanking the Ford County Fire / EMS department for helping raise flags at Maple Grove Cemetery on Flag Day.

## Unfinished Business

### Ford County Fair: Follow –Up / Cost Estimates

This was tabled from 2021-16 and 2021-18 meetings to allow time to obtain expenses for the relocation of the Ford County Fair activates to Western State Bank Expo Center. Jacob Ring, President of the Fair Board and Curtis William Vice - President of Fair Board presented the expense estimates from Conant Construction and Building Solutions. Conant Construction was for \$3,138,688.47. Building Solutions was for \$3,570,677.65. Blattner Feedlot Construction for gates and panels came in at \$117,559.21. After much discussion, Mr. Ring was asked to bring back information on who governs the fair facilities; is it KDHE or Kansas State University? Instruction given to work with the County Administrator and Legal Counsel. Chairman Tasset will meet with Jacob Ring at the current Fairgrounds to tour the grounds after today's meeting.

### Legal Counsel

#### Farm Lease: S 1/2 of Section 22, Township 25 S, Range 25 W

Mr. Glenn Kerbs, Ford County Legal Counsel, discussed the farm lease with B.E. Schneweis, Inc. This current lease was for a period of 5 years, ending May 31, 2019. Lease payments were received and deposited for 2019, 2020 and June 14, 2021. Mr. Kerbs asked what the Commissioners' plans are for the property, and if they want to continue to lease to B.E. Schneweis, Inc?

Chairman Tasset stated we leave it for this year, if the lease has already been paid; assuming they have crops planned and / or planted by this time. The county land should go out for bids on a regular basis. The term of the lease needs to change because the timing does not work out, with regards to farming schedules. It should go out for bids next summer with a lease that would start next fall. Mr. Kerbs will check with the County Clerk on payment years to see if payments were for full year. Will submit, for board approval, the amended lease and bid specs to use next summer.

#### Stifel, Nicolaus & Company: ARPA Contract

Mr. Glenn Kerbs presented the contract with Stifel, Nicolaus & Company for the oversight and management of funds from the American Rescue Plan Act, (ARPA). This company assisted in the management of the CARES Act, earlier in the year. They are asking for more money to manage this fund than they did for the CARES funds. ARPA funds will cover the fee this for this.

Commissioner Boys moved to approve the contract with Stifel, Nicolaus & Company.  
Commissioner Snook seconded the motion. **Motion carried 3-0.**

### County Administrator's Report

**Dodge City/Ford County Development Corporation: Rural Opportunity Zone**

Joann Knight, representing Dodge City/Ford County Development Corporation, presented for approval, Resolution 2021-12 Authorizing participation in Rural opportunity Zone Student Loan Repayment Program Calendar Year 2021. This program is offered by the State of Kansas. Ms. Knight explained this is a program Ford County was added to the Rural Opportunity Zone by the State. It offers the opportunity for cities, employers and foundations to assist qualified residents and individuals who move into the county, with student loan repayment. This program is offered by the State of Kansas. The County is not required to pay into this. By the county adopting this resolution, it allow cities and business to participate, if they chose to do so. This is required to be renewed every year.

Chairman Tasset moved to adopt Resolution No. 2021-12; Resolution of the Board of Ford County Commissioners Authorizing Participation in Rural Opportunity Zone Student Loan Repayment Program Calendar Year 2021. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Ford County Historical Society: Update**

Ford County Historical Society called and asked to be moved to the first meeting in July 2021.

**2021 Dodge City Days Lapel Pins**

Ford County Register of Deeds, Brenda Pogue is asking approval to purchase 300 Dodge City Days Lapel Pins at \$3.00 a piece, \$900.00 total. These pins will be resold to county employees for the same \$3.00 price.

Chairman Tasset move to approve the Register of Deeds request to purchase 300 Dodge City Days Lapel Pins at \$3.00 a piece, to be resold to Ford County employees. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Road & Bride: Motor Grader Repair**

Road and Bridge Superintendent, Chris O'Neal presented options for the repair of 2) motor graders.

Murphy Tractor could repair transmission for \$30,745.87, with 1-year parts and labor warranty. The other option would be to purchase a new transmission for \$35,591.99, with 1- year parts and labor warranty.

Chairman Tasset moved to approve the purchase a new transmission for \$35,591.99. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Communications: Priority Dispatch Invoice**

Communications Director Elliot Linke presented for approval the annual invoice from Medical Priority Consultants, Inc., dba Priority Dispatch Corp, for \$64,800.00. This covers 3 levels of quality performance reviews. This will be the last year for this contract.

Chairman Tasset moved to approve the invoice for \$64,800.00 to Medical Priority Consultants Inc. da Priority Dispatch Corp. Commissioner Boys seconded the motion. **Motion carried 3-0.**

#### **Communications: OnSolve, LLC Invoice**

Communications Director Elliot Linke presented for approval the annual invoice for the CodeRed service, through OnSolve, LLC for \$12,590.43.

Chairman Tasset moved to approve the invoice for \$12,590.43 for OnSolve, LLC for CodeRed service in Ford County. Commissioner Snook seconded the motion. **Motion carried 3-0.**

#### **Planning and Zoning: Conditional Use Permit / Hickory Hollow**

Planning and Zoning Director Melissa Drake presented for approval Resolution No. 2021-13 **A RESOLUTION TO APPROVE A CONDITIONAL USE PERMIT AND DEVELOPMENT PLAN FOR THE PURPOSE OF AN AGRITOURISM BUSINESS ON REAL PROPERTY LEGALLY DESCRIBED EXHIBIT A.**

Chairman Tasset moved to approve Resolution No. 2021-13 **A RESOLUTION TO APPROVE A CONDITIONAL USE PERMIT AND DEVELOPMENT PLAN FOR THE PURPOSE OF AN AGRITOURISM BUSINESS ON REAL PROPERTY LEGALLY DESCRIBED EXHIBIT A.** Commissioner Snook seconded the motion. **Motion carried 3-0.**

#### **Planning and Zoning Conditional Use Permit / Radio Station Tower**

Planning and Zoning Director Melissa Drake presented for approval Resolution No. 2021-14. **A RESOLUTION TO APPROVE A CONDITIONAL USE PERMIT AND DEVELOPMENT PLAN FOR THE PURPOSE OF A RADIO TOWER ON REAL PROPERTY LEGALLY DESCRIBED EXHIBIT A.**

Commissioner Boys moved to approve Resolution No. 2021-14 **A RESOLUTION TO APPROVE A CONDITIONAL USE PERMIT AND DEVELOPMENT PLAN FOR THE PURPOSE OF A RADIO TOWER ON REAL PROPERTY LEGALLY DESCRIBED EXHIBIT A.** Commissioner Snook seconded the motion. **Motion carried 3-0.**

#### **Planning and Zoning: Variance Application / Riney Addition, Unit 2**

Planning and Zoning Director Melissa Drake presented for approval Resolution No. 2021-15 **A RESOLUTION APPROVING A SUBDIVISION PLAT: "RINEY ADDITION UNIT 2" FORD COUNTY ZONING CASE 2020-08; FOR A TRACT OF LAND LOCATED IN SECTON 28, TOWNSHIP 26 SOUTH, RANGE 25 WEST IN FORD COUNTY, KANSAS.**

Chairman Tasset moved to approve Resolution No. 2021-15 **A RESOLUTION APPROVING A SUBDIVISION PLAT: "RINEY ADDITION UNIT 2" FORD COUNTY ZONING CASE 2020-08; FOR A TRACT OF LAND LOCATED IN SECTON 28, TOWNSHIP 26 SOUTH, RANGE 25 WEST IN FORD COUNTY, KANSAS.** Commissioner Boys seconded the motion. **Motion carried 3-0.**

**County Commission Schedule conflict: Independence Day Observed**

4th of July falls on Sunday this year. Monday, the 5<sup>th</sup> of July, was approved in observance of the holiday. Commission will need to reschedule the first regular board meeting in July, 2021.

Chairman Tasset moved approve Tuesday, July 6, 2021 for the 1<sup>st</sup> regular board meeting in July 2021. Commissioner Boys seconded the motion. **Motion carried 3-0.**

**Upcoming Meetings**

National Association of Counties, (NACo) Annual Conference & Exposition; July 9-12, 2021.

Prince George’s County, MD (Virtual and in-person)

Ford County Fair: July 22-26, 2021.

CFAB: July 7, 6:30 at City Hall

Joint City/County Meeting: July 26, 2020 6:30 at City Hall

**Executive Session: “Matters Deemed Privileged in the Attorney-Client Relationship”**

Chairman Tasset moved the board recess into executive session for 10 minutes, to discuss a zoning matter pursuant to the attorney-client privilege exception to the Kansas Open Meetings Act, K.S.A. 75-4319(b)(2). The open meeting to resume in this location at 5:20 p.m.

In addition to the Commissioners, the County Administrator, County Counselor, and Planning and Zoning Director Melissa Drake should be included in the executive session. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Board returned to regular session, Chairman Tasset stated no action taken.

**Adjournment**

Chairman Tasset moved to adjourn the meeting at 5:21 p.m. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**BOARD OF COUNTY COMMISSIONERS  
FORD COUNTY, KANSAS**

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Shawn Tasset, Chairman

ATTEST:

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Debbie Cox, County Clerk