

FORD COUNTY COMMISSIONERS' MEETING MINUTES

MEETING OF April 5, 2021
MEETING NUMBER 2021-11
COMMISSION CHAMBERS
3:30 P.M.



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman

J.D. Gilbert, County Administrator

Ken W. Snook, Commissioner

Debbie Cox, County Clerk

Chris Boys, Commissioner

Chairman Tasset called the meeting to order. Dr. Shawn Fletcher led the group in prayer, followed by Chairman Tasset leading the group in the Pledge of Allegiance.

Consent Agenda

Approval of Minutes Meeting: 2021- 10

Credit Card Statement: March

Approval of Additions & Abatements: 2019 RP\$-42,842.48; 2020 RP \$-28,681.60; 2019 PP \$-716.04; 2020 PP \$-14,362.02; 2020 Oil/Gas\$-262.51; 2019 16/20M \$31.60; 2020 16/20m \$27.40; 2020 WC \$-17.94

Cereal Malt Beverage License: Dodge City Raceway Park

Proclamation: April as Child Abuse Prevention Month

Commissioner Boys moved to approve the Consent Agenda as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Approval of Claims for Payment: \$687,839.82

Chairman Tasset moved to approve the claims for payment as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Open Public Comment - None

Unfinished Business - None

Legal Counsel- None

County Administrator's Report

Ford County Engineer Report

County Engineer Jon Halbgewachs updated the board on projects he has been working on. OS Bridge 31 Reconstruction and Roadway Re-Alignment (Duck Creek on 114 Road north of Garnett) the plan is for Ford County to acquire the needed right of way in 2021. Construction of the bridge is proposed to bid in 2021.

Quaker Road Drainage Improvement between 115 and 116 Road; Kirkham Michael is working on a drainage analysis to develop concepts for a drainage structure at the low point in the road profile. Iron Star Wind Farm w/Engie- Kirkham Michael's liaison, Brian Fry, continues to provide daily observation of wind farm activities and addressing county road issues. Tower foundation construction is wrapping up. The contractor has indicated that delivery and erection of wind tower components should start in early April. Negotiation are under way of Road Use maintenance Agreements with ITC to construct a substation interconnect with the wind farm on Saddle Road. They plan to start construction in 20-60 days.

Grainbelt Express Power Line: Invenergy sent a Road Use and Maintenance agreement to the county for review. Mr. Halbgewachs provided a modified agreement for county review on March 11, 2020. Developer has advised that they have pushed off the proposed start of construction from early 2022 to early 2023, with completion by end of 2025. This would be the entire project from Ford County to Indiana.

Paved Road Reclamation (Jewell Road): Two bids were awarded to APAC by Ford County to reclaim 8 miles; 118 Road to 126 Road. APAC is tentatively planning to start around June 1. New Business; Kirkham Michael completed a drainage study for a culvert replacement on Iron Road, east of 116 Road.

Ford County Engineer: Proposal

Ford County Engineer Jon Halbgewachs presented a change order from Kirkham Michael and Terracon, for additional engineering inspection and materials testing for the contractor's work. APAC Kansas was awarded two contracts to reclaim Jewell Road from 118 Road to 123 Road and from 123 Road to 126 Road. The total of the two contracts is \$3,124,108.11. This additional services authorization for \$237,986.70.

Chairman Tasset moved to approve, not to exceed \$237,986.70, the additional services from Kirkham Michael and Terracon. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Ford county Engineer: Road Use Agreement / ITC

Ford County Engineer Jon Halbgewachs and Eric Ivey with ITC discuss the road maintenance agreement reached with ITC.

Chairman Tasset moved to approve the road maintenance agreement with ITC. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Road and Bridge: 2021 Asphalt Program

Cold Mix

Road and Bridge Superintendent, Chris O’Neal presented the bids for 2021 BM-1 Cold Mix. He received 1 bid.

VENDOR	DESCRIPTION	TONS	PRICE PER TON	TOTAL
APAC-KANSAS	1/2" BM-1 COLD MIX	9000	\$72.53	\$652,770.00
HEFT & SONS CONSTRUCTION	1/2" BM-1 COLD MIX	9000	NO BID	NO BID
KLOTZ SAND & ASPHALT PAVIN	1/2" BM-1 COLD MIX	9000	NO BID	NO BID
VENTURE CORP	1/2" BM-1 COLD MIX	9000	NO BID	NO BID

FORD COUNTY ROAD AND BRIDGE RECOMMENDATION

2021 COLD MIX BUDGET \$700,000.00
 LINE ITEM # 1-002-601-5252

Recommendation is to accept the bid from APAC-Kansas for a total price of \$652,770.00.

Commissioner Boys moved to accept the bid from APAC-Kansas for \$652,770.00. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Asphalt (Emulsion Oil)

Option A: Ford County will pick up

Road and Bridge Superintendent, Chris O’Neal presented the bids for Asphalt (Oil). He received 3 bids.

Ergon Asphalt & Emulsions \$1.85 plant price per gallon. 125000 gallons (picked up at plant)
 Total \$231,250.00

Option B: delivered to various job sites in Ford County

Ergon Asphalt & Emulsions \$1.92 (delivered price per gallon) 50000 Gallons (delivered) Toal \$96,000.00, Demurrage (per hour) \$80.00, Free unloading Time (hours) 2, Pump charge if Requested \$100.00

Option C: Delivered to Various Job sites in Ford County by Vendors Outside 50 Miles Radius of Dodge City, Kansas

Vance Brothers Delivered Price per Gallon \$2.45, Gallons (Delivered) 175000, Total \$428,750.00
 Demurrage (per Hour) \$70.00 Free Unloading Time Hours) 1.5, Pump Charge if requested NA

CRS-1H Combined Totals:

Ergon Asphalt & Emulsions \$327,250.00

Vance Brothers \$428,750.00

2021 Asphalt Budget \$400,000.00

Line Item #1-002-601-5250

Recommendation is Ergon Asphalt & Emulsions \$327,250.00.

Commissioner Boys moved to accept the bid from Ergon Asphalt & Emulsions. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Sealing Sand

Road and Bridge Superintendent, Chris O’Neal presented the bids for Sealing Sand. He received 3 bids.

VENDOR	PRICE PER TON	TONS +/-	TOTAL
HARDROCK SAND	\$6.50	8000	\$52,000.00
HUBER SAND	\$5.60	8000	\$44,800.00
CROELL	NO BID		NO BID
FORD SAND & GRAVEL	NO BID		NO BID
KLOTZ SAND & ASPHALT PAVING	NO BID		NO BID

FORD COUNTY ROAD AND BRIDGE RECOMMENDATION

		2021 SEALING SAND BUDGET	\$76,000.00
HUBER SAND MATERIAL ONLY AVAILABLE FROM GARDEN CITY KS SAND PIT.		LINE ITEM #1-002-601-5254	

Recommendation is Hardrock Sand.

Chairman Tasset moved to accept the bid from Hardrock Sand. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Ford County Zoning Board: Vacancy

Planning and Zoning Director Melissa Drake presented the resignation of Mr. Shelvy “Tom” Lane from the zoning board. His term was to expire on June 22, 2021. Ms. Drake will submit advertisement of the available zoning board opportunity in the local paper.

Chairman Tasset moved to accept the resignation of Mr. Lane from the zoning board. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Fire & EMS: Request for Bids/ Cement Contractor

Fire Chief Rob Boyd was absent. Ford County Sheriff Bill Carr presented to the board, in his place. Chief Boyd is requesting to go out for bids for a cement contractor. He wants to pour concrete for the training grounds.

Chairman Tasset moved to approve the Fire Chief's request to go out for bids for a cement contractor. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Sheriff: Vehicle Purchase

Sheriff Bill Carr would like to purchase a vehicle from Kiowa County. This just became available. It is a 2019 Dodge Charger with 13,000 miles. It has everything they need loaded on it. Total asking purchase price is \$20,000.00. He has this in his budget.

Commissioner Boys moved to approve the purchase for the 2019 Dodge Charger from Kiowa County for \$20,000.00. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Human Resources: Early Retirement Request

HR Director Pat Heeke presented an employee request for early retirement. They have met the qualifications as listed in the Ford County Employee Handbook Series 316.

Chairman Tasset moved to approve the early retirement request. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Human Resources: Health Insurance

HR Director Pat Heeke discussed the health insurance renewal numbers. She will bring more information to the next meeting more information on the renewal plan for approval at that time.

Human Resources: Open Enrollment

HR Director Pat Heeke asked for the open enrollment dates be set for May 24, 2021 and May 25, 2021. This year there will be in person enrollment offered at the Expo Center. Times will be from 7:30 am to 6:00 pm, both days. There will also be an online option for enrollment the month of May.

Chairman Tasset moved to approve open enrollment for May 24, 2021 and May 25, 2021 at the Expo Center. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Upcoming Meetings

Kansas Association of City/County (Virtual) Spring Conference (KCCM) 2021; April 30, 2021
Save the Date NACO Annual Conference: July 9-12, 2021 Hybrid (virtual and in –person) @
Prince George’s County, MD.

Chairman Tasset asked Administrator Gilbert to set up and expanded work session. He has some things he would like to discuss some items with the Commissioners.

Executive Session: Attorney-Client Privilege

Chairman Tasset moved the Board recess into executive session for 10 minutes, to discuss matters pending before the Board of Tax Appeals pursuant to the attorney-client privilege exception to the Kansas Open Meetings Act, K.S.A. 75-4319(b)(2). The open meeting to resume in this location at 5:00 p.m.

In addition to the County Commissioners, the County Administrator, Assistant County Administrator, County Counselor, County Appraiser Patti Israel and Deputy County Appraiser Caroline Petty should be included in the executive session. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Commission returned to regular session at 5:00 p.m. No action taken.

Executive Session: Contract Negotiations

Chairman Tasset moved the Board recess into executive session for 20 minutes, to discuss contract negotiations pursuant to the attorney client privilege exception to the Kansas Open Meetings Act K.S.A. 75-4319(b)(2). The open meeting to resume in this location at 5:25 p.m.

In addition to the County Commissioners, the County Administrator, Assistant County Administrator and the County counselor should be included in the executive session. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Commission returned to regular session at 5:25 p.m. No action taken.

Adjournment

Commissioner Boys moved to adjourn the meeting at 5:25 p.m. pm. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**BOARD OF COUNTY COMMISSIONERS
FORD COUNTY, KANSAS**

Shawn Tasset, Chairman

ATTEST:

Debbie Cox, County Clerk