

**FORD COUNTY COMMISSIONERS' MEETING MINUTES**  
**WORK SESSION OF January 19, 2021**  
**MEETING NUMBER 2021-02**  
**COMMISSION CHAMBERS**  
**3:00 P.M.**



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The Board of County Commissioners met in work session in the Commission Chambers at the Ford County Government Center.

Those present were:

Chris Boys, Chairman

Shawn Tasset, Commissioner

Ken W. Snook, Commissioner

J.D. Gilbert, County Administrator

Debbie Cox, County Clerk

Chairman Boys called the meeting to order. He announced no action would be taken.

**Road & Bridge: Fuel Purchase Procedure**

**ADJOURNMENT:**

The meeting adjourned at 3:20 p.m.

**BOARD OF COUNTY COMMISSIONERS**  
**FORD COUNTY, KANSAS**

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**Chris Boys, Chairman**

**ATTEST:**

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**Debbie Cox, County Clerk**

# FORD COUNTY COMMISSIONERS' MEETING MINUTES

MEETING OF January 19, 2021

MEETING NUMBER 2021-03

COMMISSION CHAMBERS

3:30 P.M.



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center.

Those present were:

Chris Boys, Chairman

Ken W. Snook, Commissioner

Shawn Tasset, Chairman

J.D. Gilbert, County Administrator

Debbie Cox, County Clerk

Chairman Boys called the meeting to order followed by Father Wesley Schawe, Cathedral of Our Lady of Guadalupe, leading the group in prayer. Chairman Boys then led the Pledge of Allegiance.

Chairman Boys moved to amend the agenda. Under Upcoming meetings to add January 28, 2021, canvass of the ballots of Special Election for Ford City. Under the Consent Agenda to strike Community Development Block Grant (CBG Semi-Annual Report. Commissioner Tasset seconded the motion. **Motion carried 3-0.**

## **Reorganization of Board of County Commission**

### **Elect Chairman**

Chairman Boys moved to elect Commissioner Tasset as Chairman for 2021. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **Elect Vice-Chairman**

Chairman Tasset moved to elect Commissioner Boys as Vice-Chairman for 2021. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Chairman Tasset took over the meeting.

### **Legal Counsel**

### **Resolution: Commission Districts**

Ford County Legal Counsel Mr. Glenn Kerbs presented Resolution 2021-01 **A RESOLUTION DIVIDING FORD COUNTY, KANSAS, INTO THREE COMMISSIONER DISTRICTS.** This resolution will leave the Commission Districts as they currently are. This resolution will repeal Resolution 2020-21--2

Chairman Tasset moved to adopt Resolution 2021-01 A RESOLUTION DIVIDING FORD COUNTY, KANSAS, INTO THREE COMMISSIONER DISTRICTS. Commissioner Boys seconded the motion. **Motion carried 3-0.**

**Resolution: Commission Meeting Dates & Times**

Ford County Legal Counsel Mr. Glenn Kerbs presented Resolution 2021-02 A **RESOLUTION SETTING THE REGULAR MEETING DATES AND TIMES FOR THE BOARD OF COUNTY COMMISSIONERS**. The Board of County Commissioners shall meet in regular session on the first, third and fifth (if applicable and deemed necessary) Mondays of each month during the year. If a Monday meeting date is a holiday, the Board of County Commissioners shall meet on the next regular business day unless another day is determined. Regular meetings of the Board of County Commissioners may begin with a work session at 3:00 p.m. and shall continue with the business meeting at 3:30 p.m., unless an alternate time and/or schedule is announced by the Board Chairman in advance of the meeting date. This resolution will repeal resolution 2020-03.

Commissioner Boys moved to adopt Resolution No. 2021-02 A RESOLUTION SETTING THE REGULAR MEETING DATES AND TIMES FOR THE BOARD OF COUNTY COMMISSIONERS. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Resolution: A Resolution to Continue an Account in the Municipal Investment Pool**

Ford County Legal Counsel Mr. Glenn Kerbs presented Resolution 2021-07. Resolution 2021-07 A **RESOLUTION TO CONTINUE AN ACCOUNT IN THE MUNICIPAL INVESTMENT POOL**. This will repeal Resolution No. 2006-13.

Commissioner Boys moved to adopt Resolution No. 2021-07 A RESOLUTION TO CONTINUE AN ACCOUNT IN THE MUNICIPAL INVESTMENT POOL. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Resolution: Designating Landmark National Bank**

Ford County Legal Counsel Mr. Glenn Kerbs presented Resolution 2021-03. A **RESOLUTION DESIGNATING LANDMARK NATIONAL BANK AS AN OFFICIAL DEPOSITORY BANK FOR FUNDS OF FORD COUNTY, KANSAS**. This resolution would repeal Resolution 2020-04.

Chairman Tasset moved to adopt Resolution No. 2021-03. A RESOLUTION DESIGNATING LANDMARK NATIONAL BANK AS AN OFFICIAL DEPOSITORY BANK FOR FUNDS OF FORD COUNTY, KANSAS. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Resolution: Designating Official Depositories for Funds of Ford County, Kansas**

Ford County Legal Counsel Mr. Glenn Kerbs presented Resolution No. 2021-04 A **RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES FOR FUNDS OF FORD COUNTY, KANSAS**. This will repeal Resolution No. 2020-05.

Chairman Tasset moved to adopt Resolution No. 2021-04. RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES FOR FUNDS OF FORD COUNTY, KANSAS. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**County Counselor Contract**

Ford County Legal Counsel Mr. Glenn Kerbs presented for approval the County Counselor's agreement between Ford County and Kerbs Law Office. Mr. Kerbs is asking the County to approve his agreement with the County and Kerbs Law office. The fees would increase to \$200.00 per hour that is an increase of \$10.00 per hour, also to add Clayton Kerbs and Edger Pando as Assistant County Counselors at \$50.00 per hour. Mr. Clayton Kerbs and Mr. Edger Pando have been assisting him with items for the County. This agreement will expire January 2022.

Chairman Tasset moved to approve the County Counselor Contract between Ford County and Kerbs Law Office. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Consent Agenda**

Approval of Meeting Minutes: 2020-54; 2021-01  
Approval of Additions and Abatements: RE \$-843.56  
CMB Application for Leobardo Del Real / dba Rancho El Palomino LLC

Chairman Tasset moved to approve the Consent Agenda as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Approval of Claims for Payment: \$1,486,253.59**

Chairman Tasset moved to approve the claims for payment as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Open Public Comment-None**

**Unfinished Business – None**

**County Administrator's Report**

**County Treasurer: Property Taxes / Protest**

MS. Lieu Do is protesting the interest payment of her 2014 property taxes. MS. Do stated that her bank paid her back taxes based on the information given to her by then County Treasurer Debra Pennington. MS. Do is asking the board to forgive the interest for 2014 because the bank was to be the one to pay everything based on what MS. Pennington stated was owed.

Chairman Tasset moved to table until the first meeting in February so that County Treasurer Sara Woods may look into this matter. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**County Engineer: Additional Services Authorization No 1**

Road and Bridge Superintendent Chris O'Neal presented a request from Kirkham Michael to produce a second set of construction and bid documents to reclaim and overlay from 123 to 126 Roads. Kirkham Michael would assist the county with advertising the project to contractors evaluating received contractor bids, and circulating construction contract documents for approval by the Contractor and County. These additional services would be an increase of \$9,600.00 bringing the total to \$45,600.00.

Chairman Tasset moved to approve the Additional Services Authorization No. 1 for Kirkham Michael as presented. Commissioner Boys seconded the motion. **Motion carried 3-0.**

**CFAB: Organizational Funding Recommendations**

Melissa McCoy with the Community Facility Advisory Board, presented for approval of \$110,000.00 for 2021 CFAB organizational funding requests by the Ford County and the City of Dodge City Commissions. The request are DC Area Arts/Carnage Center \$15,000; DC Round Up \$45,000.00; Kansas Teacher Hall of Fame \$10,000.00; Ford County Historical Society 20,000.00; Young Guns \$20,000.00. MS McCoy will present to the City Commissioners tonight at their meeting.

Commissioner Snook moved to approve the CFAB request for funding as presented. Chairman Tasset seconded the motion. **Motion carried 3-0.**

**County Farm Ground**

Ford County Legal Counsel Mr. Glenn Kerbs presented information on farm ground that is currently being rented. David Droste is requesting to rent the additional 17.1 acres of farm ground. Currently he rents 93.23 acreage by contract dated 11/2028 @ \$46 per acre annually for a total of 5 years. It is understood he has already been farming the 17.1 acres of farm ground. Mr. Kerbs is asking how the commission wants to handle this.

Commissioner Boys moved to table this to gain more information on this. Chairman Tasset seconded the motion. **Motion carried 2-0.** Commissioner Snook abstained because of conflict.

**Sheriff's Office: Annual Asset Forfeiture Report**

Sheriff Bill Carr discussed the annual asset forfeiture report.

**Bid Results: Sheriff / PPV (x4)**

Captain Hunter from the Sheriff's office presented bids for vehicles. Five bids were received.  
Lopp Motors – New 2021 Dodge Charger, All Wheel Drive, Price per vehicle \$28,828.00 total for four \$115,312.00

Lopp Motors – New 2021 Dodge Charger, Rear Wheel Drive, Price per vehicle \$27,008.00 total for four \$108,032.00

Allen Samuels – 2021 Charger Police RWD, Price per vehicle \$26,163.00 total for 4 \$104,652.00

Allen Samuels – 2021 Charger Police AWD, Price per vehicle \$28,106.00 total for four \$112,424.00

Traffic Control Services, Inc. - 2020 Dodge Charger, AWD, Price per vehicle \$26,500.00 total for four \$106,000.00

The recommendation is to accept the bid from Traffic Control Services.

Commissioner Boys moved to accept the bid for Traffic Control Services as recommended. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **Resolution: Ford County Air Base Subdivision, Unit 2**

Melissa Drake, Planning and Zoning Director, presented for approval Resolution 2021-06. A Resolution Approving Ford County Air Base Subdivision, Unit 2

Chairman Tasset moved to adopt Resolution No. 2021-06 A Resolution Approving Ford County Air Base Subdivision, Unit 2. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **SFTCC: Behavioral Health Services Grant Budget Revision**

Santa Fe Trail Community Corrections Director Pat Klecker presented the Behavioral Health Services Grant Budget revision.

Commissioner Boys moved to approve the Behavioral Health Services Grant Budget Revision as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **SFTCC: Prevention Grant Quarterly Report**

Santa Fe Trail Community Corrections Director Pat Klecker presented for approval the Juvenile Second Quarter Report for Prevention Grant.

Commissioner Boys moved to approve the Juvenile Second Quarter Report for Prevention Grant as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **Wilburn Township: Resignation and Appointment**

Wilburn Township Clerk, Gus Bartlett has tendered his resignation to move into the position of Wilburn Township Trustee that he was voted into at the November Election.

With Gus Bartlett moving from Clerk to Trustee the Commission will need to appoint a Township Clerk. Commission asked the Clerk to send out letters to registered voters in Wilburn Township to ask for letters of persons interested in the position before appointment.

Commissioner Boys moved to accept the resignation of Gus Bartlett Wilburn Township Clerk. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Chairman Tasset moved to appoint Gus Bartlett to the position of Trustee for Wilburn Township. Commissioner Boys seconded the motion. **Motion carried 3-0.**

### **Royal Township: Resignation & Appointment**

Royal Township Treasurer, Lee Cole has tendered his resignation as he has moved from the area.

Commissioner Boys moved to accept the resignation of Lee Cole as Royal Township Treasurer. Chairman Tasset seconded the motion. **Motion carried 3-0.**

Winston Hines submitted a letter to accept the Royal Township Treasurer.

Commissioner Boys moved to appoint Winston Hines to the position of Royal Township Treasurer. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **Kansas Natural Resource Coalition: Dues**

Kansas Natural Resource Coalition membership dues for 2021 for \$3,500.00.

Chairman Tasset moved to approve the membership dues for \$3,500.00 for the Kansas Natural Resource Coalition. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **County Commission Committee Assignments**

The County Commissioners looked at the committees and boards they are on and if they would like to stay on those boards and committees or change. Commissioner Snook stated he would be on the CFAB board in place of Chairman Tasset.

Chairman Tasset moved to appoint Commissioner Snook to the CFAB Board. Commissioner Boys seconded the motion. **Motion carried. 3-0.**

### **County Commission: Schedule Change**

February 15, 2021 is Presidents Day. The County will be closed; the board needs to discuss an alternate date for the second regular meeting of the month.

Chairman Tasset moved to change the 2<sup>nd</sup> meeting in February from Monday, February 15, 2021 to Tuesday, February 16, 2021 with the meeting time to be the same, 3:30 pm for regular meeting and if need work session to be held at 3:00 pm. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Upcoming Meetings**

January 28, 2021: Canvass of the Ballots, Ford City Special Election.

February 8-11, 2021: Kansas Association of City/County Management

**Adjournment**

Chairman Tasset moved to adjourn the meeting at 5:50 pm. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**BOARD OF COUNTY COMMISSIONERS  
FORD COUNTY, KANSAS**

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Shawn Tasset, Chairman

ATTEST:

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Debbie Cox, County Clerk